

GRADING AND EROSION CONTROL PERMIT APPLICATION



Fee: \$25.00 for Single Family or Duplex sites; \$50.00 for all other construction.

Please fill form out completely, supplying the necessary information and documentation to support your request. Applications will not be processed until the application is complete and required documentation is provided. All application fees are non-refundable.

PRIMARY CONTACT: Owner Contractor

PROPERTY OWNER INFORMATION				
Name:				
Email:			Phone:	
Mailing Address:		City:	State	Zip
Property Address:		Parcel#:		
Lot :	Block:	Subdivision:		
ADEQ Permit #:	Acreage to be disturbed:	Expected Completion Date:		

CONTRACTOR INFORMATION				
Name:		Company name:		
Mailing Address:		City:	State:	Zip:
Phone:		Email:		
Storm Water Management License holder:			License #	

APPLICATION CHECKLIST	
<input type="checkbox"/>	1. Plot Plan with limits of disturbance & BMP placement clearly marked to scale.
<input type="checkbox"/>	2. Contractor must provide a copy of current Storm water Management License (Unless on file with our office.)
<input type="checkbox"/>	3. All property pins must be visibly marked.

Contractor / Owner/ Authorized Agent Acknowledgment: By my signature, I acknowledge that I have read, understand, and will abide by the acknowledgements on page 2 of this application. I understand that submittal of incorrect or false information is grounds for invalidation of application completeness, determination, or approval. I understand that the City might not approve what I am applying for, or might set conditions on approval.

Signature: _____ **Date:** _____

FOR OFFICE/REVIEW USE ONLY		
Application Date:	File:	Total Fees:
Reviewer:	# Inspections	Date Paid:
Approval Date:	ACT 474 Surcharge	Paid By: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit
Permit #:	Permit Fees:	Check #
Zoning:	Plot Plan: Y/N	Receipt #

ACKNOWLEDGEMENTS

1. Planning Commission approval of development plans does not convey final authority on the applicant to begin grading without this permit.
2. Failure to submit proper documentation according to the Bella Vista Development Codes will result in a delay in application consideration.
3. The owner/developer bears the responsibility for implementation of the SWP3 and notification of all contractors and utility agencies on the site.
4. The property owner and/or developer shall be responsible both for his or her employees and for all contractors and subcontractors from the onset of development until the property is fully stabilized.
5. The Community Development Services Department shall conduct periodic inspections during the life of a project to ensure compliance with permitted activities.
6. Any debris, soil, or mud from development sites reaching a public street shall be immediately removed.
7. The City may adopt and impose requirements identifying Best Management Practices for any activity, operation, or facility, which may cause a discharge of pollutants to a storm drainage system. Where specific BMPs are required, every person undertaking such activity or operation, or owning or operating such facility shall implement and maintain these BMPs at their own expense.
8. The property owner and/or developer of a site of construction activity shall be responsible for compliance with the requirements of local, state and federal regulations including inspecting all BMPs every 14 days and within 24 hours of every rainfall of ¼ inch or more. Based on inspections performed, personnel shall determine any appropriate modifications to the Plan and/or site BMPs. All modifications shall be completed within seven (7) days of the referenced inspection.
9. If property is transferred anytime between the onset of development and the time it is fully stabilized, all responsibility and liability for meeting the terms of the Plan shall be likewise transferred to the new property owner.
10. Persons engaged in land alteration activities regulated by these regulations shall take measures to protect public and private properties from damage by such activities.
11. Land shall be re-vegetated and restored as close as practically possible to its original conditions so far as to minimize runoff and erosion.
12. All re-vegetation, grading and erosion control plan improvements and stabilization of the exposed soil shall be in place before a Certificate of Occupancy shall be issued.
13. All developments shall be constructed and maintained so that adjacent properties are not burdened with surface waters because of such development. More specifically, new development may not impede water runoff from higher properties nor may it unreasonably channel water onto lower properties.
14. No intermittent, perennial, or permanent stream (including its 25-foot perimeter buffer strip measured from the top of the bank) shall be graded, developed, channeled, or otherwise physically altered unless part of an approved grading plan and SWPPP. A Short-Term Activity Authorization permit from the Arkansas Department of Environmental Quality may also be required.
15. Upon completion of permitted construction activity on any site, the property owner and subsequent property owners will be responsible for continued compliance with the requirements of this ordinance, in the course of maintenance, reconstruction or any other construction activity on the site.
16. Pre-con Inspection must be scheduled once the port-a-potties & wattles are on site. Building permits will only be issued once it has passed inspection.