

BELLA VISTA CITY COUNCIL MEETING MINUTES FOR FEBRUARY 26, 2018 REGULAR MEETING

CALL TO ORDER: Mayor Peter Christie

PLEDGE: Recited by all.

ROLL CALL OF COUNCIL:

Council member; Bahr, Lloyd, Flynn, Anderson, Fowler, Wozniak all present. Quorum established.

APPROVE: MINUTES January 16, 2018 Special Meeting

Motion to approve by Brian Bahr. Seconded by John Flynn

Roll Call vote, Ayes: Anderson, Flynn, Lloyd, Fowler, Wozniak and Bahr. Approved.

January 22, 2018 Regular Meeting.

Motion by Doug Fowler. Seconded by John Flynn

Roll Call vote, Ayes: Anderson, Flynn, Lloyd, Fowler, Wozniak & Bahr. Approved.

FINANCIAL REPORT for December, 2017 and year end 2017. Mayor Christie reported on this and copies were available for those who wished to take them.

A motion was made by John Flynn to suspend the rules and read all Ordinances and Resolutions on the agenda by Title only. This was seconded by Doug Fowler. Roll call vote resulted in 6 ayes, 0 nays. Approved.

A motion was made by John Flynn and seconded by Frank Anderson to move to 3rd and final reading both Ordinances on the agenda. Vote was 6 ayes, 0 nays. Approved.

State of the City report was given by Mayor Christie as required by state statute. (NOTE: This report will be attached to the end of these minutes.)

Business:

ORDINANCE 2018-06- ACCEPTING AND CONFIRMING EASEMENTS DEDICATED TO THE PUBLIC ON PARCEL 18-08047-00, AND FOR OTHER PURPOSES. *Motion to approve made by Frank Anderson, second by Jim Wozniak. Vote was, Ayes: 6, Nays: 0. Ordinance adopted.*

ORDINANCE 2018-ENABLING LOCAL ZONING REGULATIONS FOR MEDICAL MARIJUANA DISPENSARIES AND CULTIVATION FACILITIES, AND FOR OTHER PURPOSES. The Mayor explained that this was to put Bella Vista in compliance with state statutes. At this time there are no facilities in Bella Vista. *(NOTE: These was an exhibit left out accidentally in the agenda concerning this Ordinance so it will not be enacted at this time. This will be on the March agenda for action.)* City Clerk Jertson apologizes for this oversight!

R2018-07 RESOLUTION- AWARDING BID AND AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A CONTRACT WITH PRIORITY DISPATCH OF SALT LAKE CITY, UTAH IN AN AMOUNT NOT TO EXCEED \$52,000.00 FOR THE PURCHASE OF EMERGENCY MEDICAL DISPATCH PRE-ARRIVAL SOFTWARE FOR USE

BY CITY POLICE AND FIRE DISPATCH. *The Mayor explained the need for this software and the efficiency that it will bring to the dispatch process. This will be a big help for dispatch personnel in dealing with emergency for individuals requesting assistance. The following Resolution is another part of this process and together they add to saving critical response time in dispatching the correct assistance to respond to emergency situations. Motion to approve was made by Jim Wozniak, second by Frank Anderson. Vote was 6 ayes, 0 nays. Adopted.*

R2018-08 RESOLUTION- AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A CONTRACT WITH WESTNET INC., PURSUANT TO AN HGAC COOPERATIVE PURCHASING AGREEMENT, FOR THE PURCHASE AND INSTALLATION OF PHASE 2 OF FIRE STATION ALERTING EQUIPMENT, IN AN AMOUNT NOT TO EXCEED \$106,000.00. *The Mayor explained the process of this software and how it along with the previous Resolution will streamline the entire process. This is the second part of the new system that was installed last year by the Fire Department. Council member John Flynn asked if there is a way for the dispatcher to know that this system has worked as planned. The Mayor explained that it would be clear that the message had been delivered. In the event of a failure, the dispatcher would revert to the radio to make the request. Motion to approve was made by Brian Bahr, seconded by Jim Wozniak. Ayes: 6, Nays: 0 Resolution adopted.*

R2018-09 RESOLUTION- ACCEPTING THE FINANCIAL AUDIT REPORT PRESENTED BY THE ARKANSAS DIVISION OF LEGISLATIVE AUDIT FOR THE YEAR ENDING DECEMBER 31, 2016. *The Mayor explained that the city is audited by the state each year. He stated that the audit was positive with the exception of a couple of minor items that have been addressed by city staff. Motion to approve by John Flynn, seconded by Jim Wozniak. Roll call vote, Ayes: 6, Nays: 0. Adopted.*

R2018-10 RESOLUTION- SETTING VENDOR FEES FOR ACCESS TO THE BELLA VISTA FARMER'S MARKET FOR 2018. *This is done every year and in addition this year the Farmers Market will be moved to the parking lot at Sugar Creek Center. This should result in increased traffic because of the visibility provided by that location. The Farmers Market is starting on April 14 this year. Motion to approve by Doug Fowler, second by Jim Wozniak. Roll call vote, Ayes: 6, Nays: 0. Adopted.*

R2018-11 RESOLUTION- APPROVING A REVISED PROPERTY & EVIDENCE MANAGEMENT POLICY, APPROVING A REVISED CHAIN OF COMMAND STRUCTURE, AND APPROVING A STATEMENT OF CORE VALUES FOR THE POLICE DEPARTMENT. *The Mayor explained the changes that have been made in the Police Department by Chief Graves and his staff. Council member Doug Fowler stated that he had recently did a ride along with Lt. Vannetta. He was very impressed with the officers and staff at the Police Department. He complimented Chief Graves on the changes he has made. Motion to approve made by Brian Bahr, seconded by Doug Fowler. Roll call vote, Ayes: 6, Nays: 0. Adopted.*

R2018-12 RESOLUTION- AWARDING RFP AND AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A CONTRACT WITH REVIZE LLC, AKA REVIZE SOFTWARE SYSTEMS OF TROY, MICHIGAN IN THE AMOUNT OF \$33,800.00 FOR CITY WEBSITE REDESIGN AND HOSTING SERVICES. *The Mayor explained the need to update the city's web site. This method of communication with residents is very important to the city. Motion to approve was made by John Flynn, seconded by Frank Anderson. Roll call vote, Ayes: 6, Nays: 0. Adopted.*

R2018-13 RESOLUTION- AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A CONTRACT WITH BRAUN INDUSTRIES, INC., PURSUANT TO AN HGAC COOPERATIVE PURCHASING AGREEMENT, IN AN AMOUNT NOT TO EXCEED \$145,000.00, FOR THE PURCHASE OF A NEW 2018 FORD F550 CHASSIS AND REMOUNT FOR AN EXISTING 2009 BRAUN CHIEF XL TYPE I AMUBLANCE FOR USE BY THE FIRE DEPARTMENT, AND FOR OTHER PURPOSES. *The Mayor explained the process and the savings that is gained by replacing the chassis and refitting the ambulance box. Frank Anderson commented that he wished there was something other than a Ford available as the city has had many issues with the Ford's in the past. Motion by John Flynn to approve, seconded by Jim Wozniak. Roll call vote, Ayes: 6, Nays: 0. Adopted.*

R2018-14 RESOLUTION-AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AMENDMENT NO. 5 TO THE CONTRACT FOR ANIMAL SERVICES WITH THE BELLA VISTA ANIMAL SHELTER. *The Mayor explained the change this resolution brings to the funding the city provides to the shelter and the fact that Bella Vista is getting very good service from them. Council member Linda Lloyd expressed her thanks to the staff at the shelter for the work that they do. Motion to approve by Frank Anderson, second by Jim Wozniak. Roll call vote, Ayes: 6, Nays: 0. Adopted.*

At the conclusion of the business, Council member Jim Wozniak asked about the timing of the left turn signal at Hwy 71 and Mercy Way. Planning Director Suneson said that nothing has yet been done about that. He will follow up on that concern.

MEETINGS AND ANNOUNCEMENTS:

- The next City Council Work Session will be Monday March 19, 2018 at 5:30PM in the Bella Vista District Court Building.
- The next Regular meeting of the City Council, Monday March 26, 2018 at 6:30 PM at the Bella Vista District Court Building.
- Planning Commission Work Session will be Thursday March 1, 2018 at 4:30PM in the Bella Vista District Court Building.
- Planning Commission Regular Meeting will be March 12, 2018 at 6:30PM in the Bella Vista District Court Building.
- Board of Zoning Adjustment will be March 20, 2018 at 5:30PM in the Bella Vista District Court Building.

Meeting adjourned at 7:56PM

MAYOR'S ANNUAL REPORT TO THE BELLA VISTA CITY COUNCIL
FOR THE YEAR 2017
AS REQUIRED BY STATE STATUTE 14-58-302
February 26, 2018

We ended 2017 in a very healthy financial position. Our cash and investments had a closing balance of \$7.5M, which is \$957K higher than year end 2016 and \$1.4M higher than our projected beginning balance cited in our 2018 budget. Our combined funds (General Funds and Street Funds) revenue for 2017 was \$809K greater than our budget of \$15.9M. Our combined funds expenses were \$840K lower than our projected 2017 budget of \$17M. As a result our year end net actual contribution to reserve was \$566K, rather than the budgeted draw on reserve of \$1.1M. Our sales tax revenue (city and our 11.98% share of county) was \$714K greater than the previous year (2016)! I extend our thanks to our residents and visitors who continue to invest in our community and shop locally!!

Of the 16 projects cited in my report of last year, 15 have been completed or are in progress. The one outstanding item is legislation to ensure rental homes are safe and clean for our residents. We continue to work on this project and hope to finalize this year.

Much more has been accomplished. Our ISO rating for the Fire Department has been upgraded from 6 to 4 for most of the city. A two point jump is very unusual and strengthens our resolve to attain an eventual rating of 3. Our new housing permits for 2017 totaled 198 versus 98 in 2016 and 68 in 2015. That is phenomenal growth for a mature community!! We hired a consulting company, Gould Evans, to help us design a Comprehensive Land Use Plan out to the year 2040. The city was audited by the Arkansas Department of Environmental Quality and there were no adverse findings. Indeed they extended kudos to our Streets Dept. The first "Back 40 Fall For All" was hosted at our newest trail head, the Bella Vista Community Church. We hope this will be an annual event. The usage of the Back 40 Trails continues to grow beyond our initial estimates. In 2017 we added water fountains at three of the trail heads and hosted monthly informational guided hikes which were very well attended. The city funded a left turn lane at Mercy Way for traffic on north bound U.S. 71. There are more than 1,000 small lots platted in 1928 in Old Bella Vista that are not large enough to accommodate the size of home that is typically built in Bella Vista. As a result we created a new zoning code to accommodate tiny homes and assigned this new zoning to these smaller lots.

Exciting times are ahead for Bella Vista in 2018. Some goals are as follows and some have already been completed.

- Build a sand/salt facility on the east side across from Blue Mountain storage which will enable faster response to weather events.

- Re-surface another 40 miles of road.
- Relocate the Farmers Market to Sugar Creek Shopping Center.
- Continue to seek partners for more commercial development, especially a hotel and more restaurants.
- Hire four new police officers and nine more firemen, install computers in at least 13 police cars and create a Training Officer position within the fire department.
- Continue to upgrade and modernize our IT network which includes consistent wireless in all city buildings.
- Update Library outdoor signage at the intersection of Dickens Way and Lancashire and upgrade their computer system.
- Replacing a very outdated fire truck mid-year that has been on loan from the County. This is our third new truck in the last three years!
- Completely revamp our city website.
- Decrease the number of court cases still within the Bentonville court jurisdiction.
- Partner with the University of Arkansas to host mandatory management training classes for all existing City managers as well as future management hires and promotions. We believe this is a first for any city in Northwest Arkansas!
- Develop a Five Year Financial Plan along with funding options.
- Complete the design and obligate federal construction funding for the Riordan Road trailhead project and begin construction of a High-intensity Activated crosswalk (HAWK) across Dartmoor Road near Cooper Elementary.

We continue to work closely with our colleagues in the Bella Vista Village Property Owners Association and Cooper Communities. Our joint projects in 2017 included new wayfinding signs, a hydrological study of Sugar Creek, trail maintenance and economic development collaboration. We also extend our thanks to the many volunteers in our community who tirelessly help at the Animal Shelter, trail maintenance, the Recycling Center, the Museum, through our churches, community groups and service clubs. Our community is strong. We stand firm in one spirit, striving side by side for goodness.

Truly, without question, BELLA VISTA is indeed "A PLACE TO CALL HOME!"