

Waiver Application Package

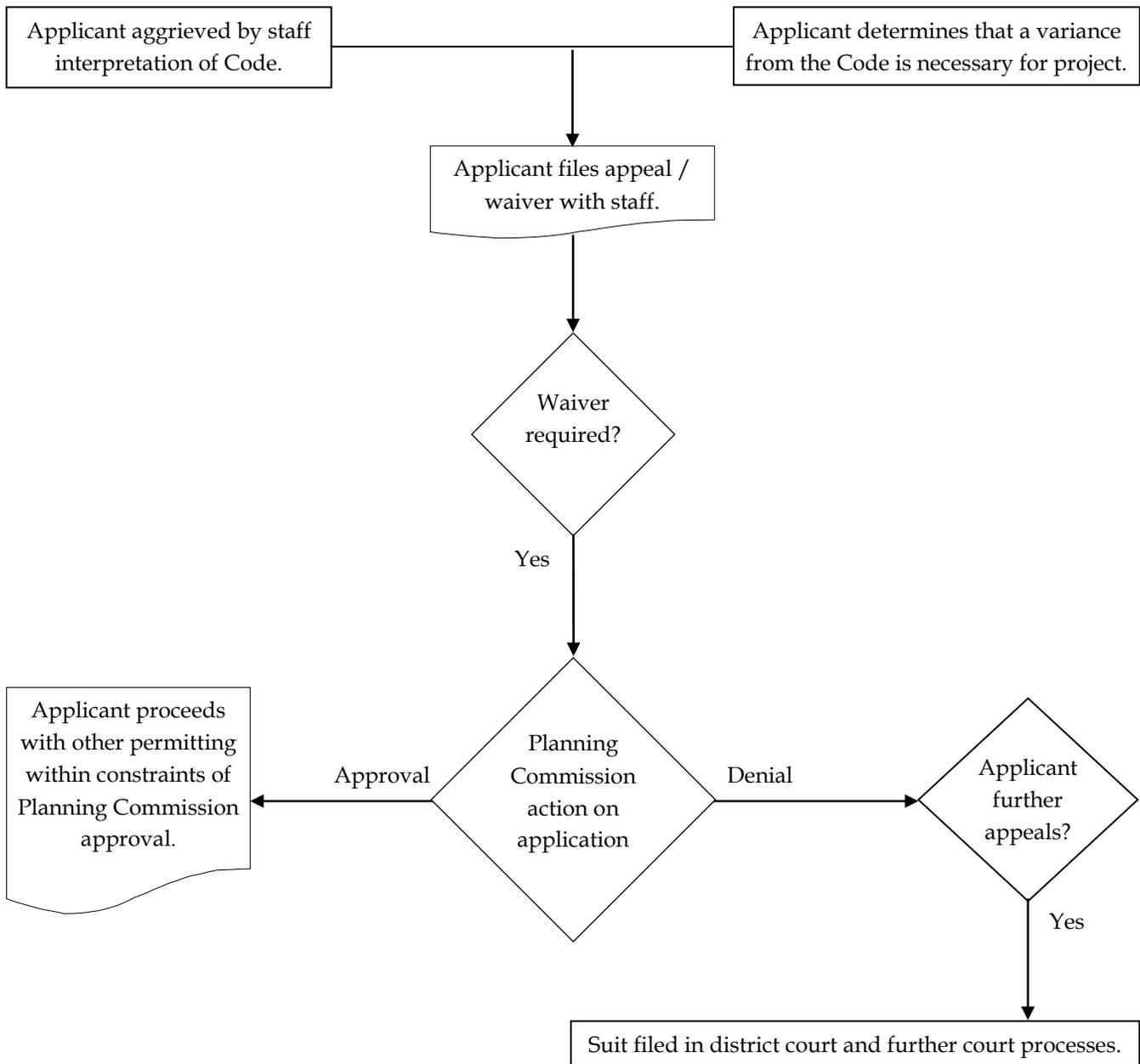


Waiver Process 2

Waiver Application..... 3

Please fill out the Application completely, supplying the necessary information and documentation to support your request. Your application will not be processed until the application is completed and the required legible documentation is provided.

Waiver Application Process



Waiver Application



Please fill out this form completely, supplying the necessary information and documentation to support your request. Your application will not be processed until the application is completed and the required documentation is provided. All application fees are non-refundable.

Fee: \$75.00 per request

PRIMARY CONTACT (select one): Applicant / Agent Owner

PROPERTY INFORMATION			
Property Address:		Parcel #:	
Lot:	Block:	Subdivision:	Current Zoning:

OWNER INFORMATION			
OWNER CERTIFICATION: By my/our signature below, I/we certify under penalty of perjury that I am/we are the owner(s) of the property that is the subject of this application. I/we have read this application and consent to its filing. Further, I/we authorize the agent listed below to represent me/us in proceedings with the City of Bella Vista regarding this application.			
Name:		Owner Signature:	
Mailing Address:		City:	State: Zip:
Phone:	Phone:	Email:	
Name:		Owner Signature:	
Mailing Address:		City:	State: Zip:
Phone:	Phone:	Email:	

APPLICANT / AGENT INFORMATION			
APPLICANT / AGENT ACKNOWLEDGEMENT: By my signature below, I certify under penalty of perjury that the foregoing statements and answers herein made all data, information, and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of application completeness, determination, or approval. I understand that the City might not approve what I am applying for, or might set conditions on approval.			
Name:		Applicant/ Agent Signature:	
Mailing Address:		City:	State: Zip:
Phone:	Phone:	Email:	

The application continues on the next page.

FOR OFFICE / REVIEW USE ONLY			
Application Date:	How Paid: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Plastic	PC Work Date:	
Reviewer:	File #:	Zoning:	PC Date:
Permit #:	Permit Fees:	Receipt #	PC Action:

APPLICATION CHECKLIST

<input type="checkbox"/>	1. A completed application with appropriate fee. Applications will not be processed unless all of the required information is provided, including the items below.
<input type="checkbox"/>	2. Scaled drawings or plans showing the requested waiver along with all relevant information, including why relief is being sought. When provided, the plans should be drawn to a standard engineering scale, on sheets no larger than 24"x36" shall include at least a Proposed Site Plan.
<input type="checkbox"/>	3. Any additional information that conveys the exceptional hardship on the property including photographs, maps, etc.
<input type="checkbox"/>	4. Electronic copies of the development plans in both AutoCAD and pdf formats.

WAIVER REQUEST INFORMATION

Waiver requested and why you are requesting the waiver (include the code section you wish to waive):

Section 107-35(b)(6) of the Municipal Code requires that each waiver request meet all of the following criteria in order to be granted. Please attach additional sheets of paper to this application for additional information that you feel needs to be included in the determination of the waiver request.

Waiver Review Criteria	Applicant's Justification for Request
1. Are there special circumstances or conditions affecting the land involved so that the strict application of the provisions of the Municipal Code would deprive the project of the reasonable use of the land?	
2. Is a waiver necessary for the preservation and enjoyment of a substantial property right of the applicant?	
3. Will granting the waiver be detrimental to the public health, safety, and welfare? Will granting the waiver be injurious to other property in the area?	
4. Will granting the waiver have the effect of preventing the orderly subdivision of other land in the area in accord with the provisions of the Municipal Code?	