



PLANNING AND CODE  
ENFORCEMENT DEPARTMENT  
406 TOWN CENTER NORTHEAST  
BELLA VISTA, ARKANSAS 72714  
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DATE: OCTOBER 30, 2012  
TO: MEDIA OUTLETS, PUBLIC  
FROM: CHRISTOPHER SUNESON, PLA, DIRECTOR  
RE: SIGN PERMITS

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## \* \* \* PRESS RELEASE \* \* \*

Beginning on October 26, 2012, and commencing officially on November 1, 2012, permitting for permanent and temporary signs will be moved from City Hall to the Building Division offices. This move will ensure that applicants seeking permits will be served in a timely manner for temporary and permanent sign permits. In addition, permanent signs often involve additional code requirements for electrical extensions and footings which are better handled by personnel in the Building Division.

During the transition period, sign permits will be accepted at City Hall and transmitted to the Building Division personnel for processing. Applicants should expect to be contacted by Building Division personnel when applications have been approved and if additional items are needed for processing.

The Building Division offices are located at 306 Town Center East and are open Monday through Friday from 8:00 am to 4:30 pm.